

STATE OF ILLINOIS
INTERNAL AUDIT ADVISORY BOARD

Web Address: [HTTP://SIAAB.AUDITS.UILLINOIS.EDU](http://SIAAB.AUDITS.UILLINOIS.EDU)

MINUTES

Board Meeting – September 8, 2020

1:00 p.m.

CALL TO ORDER

A meeting of the State Internal Audit Advisory Board (SIAAB) was held via teleconference. The meeting was called to order at 1:00 P.M. by Chair H. Jay Wagner.

ROLL CALL

Members Present:

H. Jay Wagner (Chair), Office of the Attorney General
Stell Mallios, Office of the Secretary of State
Leighann Manning, Office of the Treasurer
Jack Rakers, Department of Central Management Services
Gary Shadid, Illinois Office of the Comptroller
Julie Zemaitis, University of Illinois
Jamie Nardulli, Department of Healthcare and Family Services
Natalie Covello, Chicago State University

Members Absent:

Amy De Weese (Vice Chair), Department of Human Services (notified chair)

Location:

All members participated via teleconference.

TELECONFERENCING DUE TO COVID-19 SITUATION:

The meeting was held via teleconference.

MINUTES

A motion to approve the minutes for the August 11, 2020 SIAAB meeting was made by Mr. Shadid. The motion was seconded by Ms. Manning. The motion passed unanimously with Ms. Covello abstaining.

PUBLIC PARTICIPATION

There was no public participation.

REPORTS AND UPDATES

CPE Coordinator

Ms. Zemaitis reported that there has been one completion and two registrations for the SIAAB online training course since the last Board meeting.

Quality Assurance Coordinator

Mr. Wagner reported that there were no updates.

FOIA Officer

Ms. Manning reported that there have been no FOIA requests.

Guidance Coordinator

Ms. Manning stated there was nothing to report.

Conference Coordinator

Mr. Wagner stated that the total conference costs are estimated to be \$8,100. He proposed pricing of \$75 for members and \$125 for non-members. A motion to approve publishing and open registration for the conference was made by Ms. Zemaitis, seconded by Mr. Shadid. The motion passed unanimously.

OLD BUSINESS

FCIAA Checklists

Mr. Shadid stated that a meetings with the Department of Central Management Services regarding the update to the FCIAA checklists were ongoing.

NEW BUSINESS

September Key Dates

Mr. Wagner stated that no closed meetings were held and there were no verbatim meeting recordings that were eligible for destruction.

ANNOUNCEMENTS

The next regular meeting is scheduled for October 13, 2020, at 1:00 p.m., the method is to be determined based on the current situation.

ADJOURNMENT

A motion to adjourn was made by Mr. Shadid, seconded by Mr. Rakers. Motion carried unanimously. Meeting adjourned at 1:09 P.M.