

STATE OF ILLINOIS
INTERNAL AUDIT ADVISORY BOARD
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MINUTES
Board Meeting June 14, 2006

The regular meeting of the State Internal Audit Advisory Board was held on June 14, 2006 at the Capital City Center, Springfield, Illinois, Room 103. Vice-Chair Lesslie Morgan called the meeting to order at 10:02 AM.

Members Present

John W. Cressman, Chair – Illinois Office of Internal Audits (via phone)
Lesslie D. Morgan, Vice-Chair – Office of the Attorney General
Barbara Ringler, Office of the Treasurer
Kathleen Moreno, Eastern Illinois University (Term to 2/1/04)

Guest Present

None

Members Absent

Rusti Cummings, Al DiSilvestro delegated John Navigato to attend in his absence (via phone).

Minutes

The Board reviewed the minutes from the May 10th, 2006 meeting. Ms. Morgan asked if there were any objections to approving the minutes. Ms. Ringler made the motion to approve the minutes and Ms. Moreno seconded, all members were in favor. The May 10th, 2006 minutes were approved.

Reports/Updates

CPE Coordinator – Online Peer Review Training Update

Ms. Morgan stated since our May meeting there have been two individuals who have completed the training course; the individuals are Deborah Ringer and Kathleen Moreno. There are currently three people who are still taking the On Line Training Course at this time. The two individuals on the Performance Committee at this time that haven't taken the On Line Training are Steve Kirk and Al DiSilvestro. Ms. Morgan said they are making headway on that but they still have two people out there who haven't completed theirs. Mr. Cressman will remind Mr. Kirk to take the On Line Training Course. Ms. Morgan stated she had no more information to give for the CPE Coordinator.

Performance Committee

Ms. Morgan stated she had put a template out in a question and answer format on the web and sent it out on June 3rd to the Board members. Ms. Morgan said she had not received any comments back from any of the Board members until Ms. Moreno responded on June 13th. Ms. Morgan went on to say she had not sent it out to the audit executives because she felt the Board needed to discuss it before she sent it out. Ms. Morgan stated she would like to send it out either today or tomorrow so it would be out there for consideration with recently asked questions because she's been getting phone calls from individuals that she has to contend with responses. Everything Ms. Morgan has responded to she has copied either Mr. Cressman or the Board on. Ms. Moreno stated she felt the template Ms. Morgan had sent was very helpful. Ms. Morgan stated something for the Board to decide is do we want to do a self study. Ms. Moreno suggested that the Board look at the self study questionnaire and decide if they want to minimize the questionnaire to alleviate duplication. Ms. Morgan asked do we keep the self study and keep it as it is or do we look at the self study and eliminate duplications. Ms. Moreno recommended they review the self study at the next meeting.

Old Business

Statement of Independence and Confidentiality Policy

Illinois Housing Authority submitted a third revised request to the SIAAB for Peer Review Team Approval to replace their previously approved External Validator with Deborah Ringer. Ms. Moreno made the motion to approve Deborah Ringer as Illinois Housing Authorities External Validator and Mr. Cressman seconded. All members were in favor.

New Business

External Review/Self-Assessment with External Validation for Southern Illinois University submitted a written request to have a one year extension. Ms. Morgan responded back to Mr. Cremeens to see if he wanted this discussed at the Board meeting but she did not hear back from him. Ms. Moreno stated she has been working extensively with Mr. Cremeens to help him find someone to do Southern Illinois University's Peer Review. Ms. Morgan stated there is no way the Board could grant Mr. Cremeens an extension and still be in compliance with standards. Since the Board did not hear back from Mr. Cremeens the Board is in agreement with that stance. Ms. Ringler made the motion to deny Southern Illinois University's one year extension and Mr. Cressman Seconded the motion. All voting Board members and delegate were in agreement. Ms. Moreno abstained from voting since Mr. Cremeens is doing Eastern Illinois University's Peer Review.

Team Approval Request and Statement of Independence and Confidentiality Policy

The Board reviewed the request from Lisa LaBonte of Illinois State Board of Education to have Judy Lazar perform her peer review. Ms. LaBonte also submitted the signed Confidentiality and Statement of Independence forms. Ms. Ringler made the motion for approval and Ms. Moreno seconded the motion. All members were in favor except for Ms. Morgan who abstained from voting on this since Judy Lazar did the Attorney General's validation. The Team Approval Request and Statement of Confidentiality and Independence Policy for Illinois State Board of Education were approved.

Announcements

The next meeting will be July 19, 2006 at the Capitol City Center in Springfield.

Adjournment

A motion to adjourn was made by Ms. Ringler and seconded by Ms. Moreno. All were in favor. The meeting was adjourned at 10:53AM.