

**STATE OF ILLINOIS**  
**INTERNAL AUDIT ADVISORY BOARD**  
WEB ADDRESS: [HTTP://SIAAB.AUDITS.UILLINOIS.EDU](http://SIAAB.AUDITS.UILLINOIS.EDU)

**MINUTES**  
**Board Meeting August 10, 2005**

A regular meeting of the State Internal Audit Advisory Board was held on August 10, 2005 at the Capital City Center, Springfield, Illinois, Room 103. This meeting was called to order by Chair Barbara Ringler at 10:04 a.m.

**Members Present**

Barbara Ringler, Chair – Office of the Treasurer  
John W. Cressman, Vice-Chair – Illinois Office of Internal Audits (via phone)  
Rusti Cummings – Office of the Comptroller  
Kathleen Moreno – Eastern Illinois University (Term to 2/1/04)

**Members Absent**

Al DiSilvestro – IL Secretary of State  
Lesslie D. Morgan – Office of the Attorney General

**Minutes**

The Board reviewed the minutes from the July 13, 2005 meeting. There were no suggested revisions. A motion to approve the minutes was made by Ms. Cummings and seconded by Ms. Moreno. All were in favor. The July 13, 2005 meeting minutes were approved.

**Old Business**

*CPE Coordinator – Online Peer Review Training Update*

There were no updates reported to the Board.

*Updates to the SIAAB Website*

Ms. Ringler asked Ms. Woerner to inform the Board of the website revisions. The “What’s New?” page on the website has been updated with the revised Audit Matrix and the 2004 Fall Conference information has been replaced with language for visitors to check back for information on the 2005 Fall Conference. Mr. Cressman’s e-mail address has been corrected on the member’s page. The Bylaws have been revised to include the language which was approved at the last meeting in regard to Peer Review team member qualification requirement. Ms. Ringler will contact Ms. Morgan to acquire the last revision of the Internal Audit Quality Assurance Review Program document to be posted along with the revised Audit Matrix.

### *Fall Conference Discussion*

Ms. Ringler informed the board that she was waiting to hear from Brian Bond of the IIA on whether the Northfield Center, located in Springfield, has November 2<sup>nd</sup> and 3<sup>rd</sup> or 3<sup>rd</sup> and 4<sup>th</sup> available to reserve for the conference. Once the dates are set, Ms. Ringler will contact and schedule the automated audit work paper vendors to speak as well as the directors from the Auditor General's Office. Ms. Ringler informed the Board that she received three responses to her e-mail to the audit managers requesting topic suggestions. The Board chose topics that would be most applicable to the majority of participants. The Board also discussed a tentative schedule for each day.

### *Appointment – State College and Universities*

Ms. Moreno asked the Board if there were any updates to her appointment of State College and Universities term. Mr. Cressman informed the Board that he had not heard from Boards and Commissions but offered to call the Director's Office to see where they stand.

### **New Business**

None

### **Announcements**

None

### **Next Meeting**

The next meeting will be held September 14, 2005 at 1:00 p.m. at the James R. Thompson Center, 100 W. Randolph, 9<sup>th</sup> Floor Video Conference Room, Chicago, Illinois.

### **Adjournment**

A motion to adjourn was made by Ms. Moreno and seconded by Mr. Cressman. All were in favor. The meeting was adjourned at 10:52 a.m.