

STATE OF ILLINOIS
INTERNAL AUDIT ADVISORY BOARD
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MINUTES
Board Meeting May 12, 2004

A regular meeting of the State Internal Audit Advisory Board was held on May 12, 2004 at the Capital City Center, Springfield, Illinois. This meeting was called to order by Chair Rusti Cummings at 10:06 A.M.

Members Present:

Rusti Cummings, Chair - Office of the Comptroller
Barbara Ringler, Vice-Chair - Office of the Treasurer
Lesslie D. Morgan - Office of the Attorney General
John W. Cressman - Illinois Office of Internal Audit
Kathleen Moreno - Eastern Illinois University
Al DiSilvestro - IL Secretary of State

Members Absent:

None

Minutes:

The Board reviewed the minutes from the April 14, 2004 meeting. After one correction, a motion was made by Ms. Ringler and seconded by Mr. Cressman to accept the minutes. All approved the motion.

Old Business:

Performance Committee - Peer Review Update

Ms. Moreno and Ms. Ringler have finished reviewing the University of Illinois Self-Peer Review. The report will be addressed to the Chancellor of the University of Illinois with a copy to the Chief Internal Auditor. The Peer Review Team will address a cover letter to the Chair of the Executive Committee authorizing the release of the report.

CPE Coordinator - Certifications and Records

Ms. Morgan reported that one individual has requested to take the Peer Review on-line course. As the new standards have impacted the on-line training course Ms. Morgan is in the process of revising the course.

Appointment - State College and Universities

Chair Cummings reported she has not received a decision regarding the letter sent to the Governor's Office of Boards and Commissions on December 17 submitting Ms. Kathleen Moreno of Eastern Illinois University and Mr. Richard Traver of the University of Illinois for consideration to fill the State College and Universities term appointment.

FCIAA Certification Guidelines

Mr. Cressman suggested that Steve Kirk replace the vacancy left by Shelly Martin's resignation on the FCIAA Guideline Committee. Ms. Morgan will also serve on the Committee.

Fall Training

The Board agreed to plan a fall training class for November 8th and 9th. Deanna Marvin of the Illinois Office of Internal Audit will serve as administrative support. Mr. Cressman has also furnished other volunteers for the committees.

New Business:

Internal Audit Quality Assurance Review Program update

Peer Review Performance Committee will be responsible for updating the Internal Audit Quality Assurance Review Program.

Announcements:

No announcements.

Schedule Next Meeting:

The next meeting will be held on June 9, 2004 at the Capital City Center, 130 W. Mason, Springfield, Illinois in Room 103.

Adjournment:

A motion to adjourn was made by Mr. Cressman and seconded by Ms. Morgan. All were in favor. The meeting was adjourned at 12:13 A.M.