

December 10, 2003

A regular meeting of the State Internal Audit Advisory Board was held on December 10, 2003 at the Capital City Center, Springfield, Illinois. This meeting was called to order by Chair Lesslie Morgan at 10:05 A.M.

Members Present:

Lesslie D. Morgan - Office of the Attorney General
Rusti Cummings - Office of the Comptroller
John W. Cressman - Illinois Office of Internal Audit
Barbara Ringler - Office of the Treasurer
Kathleen Moreno - Eastern Illinois University (Via Phone)

Guests:

Shelly Martin - Illinois Office of Internal Audit

Members Absent:

Al DiSilvestro - IL Secretary of State

Minutes:

The Board reviewed the minutes from the November 12, 2003 meeting. A motion was made by Ms. Cressman and seconded by Ms. Moreno to accept the minutes. All approved the motion.

Old Business:

Performance Committee - Peer Review

Ms. Ringler reported that she has no further updates on the University of Illinois Peer Review.

CPE Coordinator

Ms. Morgan reported that she has received a request as to what CPE's are rewarded for the CISA exam. Ms. Morgan talked to ISACA and they do not award any CPE's for the exam.

In reviewing the Board's Bylaws the CIA exam is awarded 80 CPE's, 20 CPE's for each part.

Mr. Cressman asked how much preparation is required in relation to the CISA and CIA exam. Ms. Morgan reported that the CISA exam tests the candidates IT knowledge in more depth but the CIA exam covers a broader range of subjects. The Board also compared the duration of each exam and the number of questions.

After discussion, a motion was made by Ms. Cummings and seconded by Ms. Ringler to award the same number of CPE hours for the CISA exam as the IIA awards for this exam. All approved the motion.

Executive Committee - Update of Board's Bylaws

A draft copy of the Administrative Bylaws was reviewed by the Board. After discussion and some changes a motion was made by Mr. Cressman and seconded by Ms. Cummings to accept the Bylaws with the amendments. All approved the motion.

Meeting Scheduled Calendar Year 2004

After discussion a motion was made by Ms. Ringler and seconded by Ms. Moreno to keep the Board's meeting at the Capital City Center in Springfield, Illinois. All approved the motion.

Appointment - State College and Universities

Ms. Kathleen Moreno of Eastern Illinois University and Mr. Richard Traver of the University of Illinois expressed interest in serving on the Board in 2004.

After discussion a motion was made by Ms. Ringler and seconded by Mr. Cressman to submit both names to the Governor's Office of Boards and Commissions. All approved the motion.

New Business:

Chair Morgan will be taking nominations in January for Chair and Vice-Chair. The election will be held in February and the new officers will take office in March.

Announcements:

No announcements.

Schedule Next Meeting:

The next meeting will be held on January 14, 2003 at the Capital City Center, 130 W. Mason, Springfield, Illinois in Room 103.

Adjournment:

A motion to adjourn was made by Ms. Cummings and seconded by Mr. Cressman. All were in favor. The meeting was adjourned at 11:35 A.M.