

**May 14, 2003**

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A regular meeting of the State Internal Audit Advisory Board was held on May 14, 2003 at the Capital City Center, Springfield, Illinois. This meeting was called to order by Chair Stephen Kirk at 10:00 A.M. Due to a lack of a quorum, the meeting was reconvened at 10:10 A.M. under Adopted Motion #18.

If a quorum is not present, the presiding Chairperson may reconvene the meeting after ten minutes from the appointed time, in order to conduct regular business. (October 9, 2001)

**Members Present:**

Stephen D. Kirk - Capital Development Board  
Shelly Martin - Central Management Services  
Barbara Ringler - Office of the Treasurer  
Lesslie D. Morgan - Department of Insurance

**Members Absent:**

James S. Reid - Office of the Attorney General  
Al DiSilvestro - IL Secretary of State  
Bradley W. Hammond - Department of Natural Resources  
Kathleen Moreno - Eastern Illinois University

**Minutes:**

The Board reviewed the minutes from the April 9, 2003 meeting. A motion was made by Ms. Morgan and seconded by Ms. Ringler to accept the minutes. All approved the motion.

**Old Business:**

***Peer Review***

Chair Kirk reported that the Western Illinois University (WIU) Peer Review has been issued. Ms. Ringler reported that the WIU workpapers were sent to Ms. Carole Carter. Ms. Ringler reported there were no other Peer Reviews outstanding or in process.

***Peer Review Bylaws***

The Peer Review Bylaws revision has been tabled until the Board receives guidance regarding Executive Order #10.

***Board Vacancies***

Board appointments have been tabled until the Board receives guidance regarding Executive Order #10.

***Spring Conference May 6 & 7, 2003***

Chair Kirk has received some positive survey results from the Conference.

**New Business:**

No new business.

**Announcements:**

No announcements.

**Schedule Next Meeting:**

The next meeting will be held on June 11, 2003 at 10:00 A.M. at the Capital City Center, 130 W. Mason, Springfield, Illinois in Room 103.

**Adjournment:**

A motion to adjourn was made by Ms. Morgan and seconded by Ms. Martin. All were in favor. The meeting was adjourned at 10:30 A.M.