

**March 13, 2001**

---

The regular monthly meeting of the State Internal Audit Advisory Board was held on March 13, 2001 at the Capital City Center, Springfield, Illinois. The meeting was called to order by Chair Barbara Ringler at 9:30 A.M.

**Members Present:**

Barbara Ringler - Vice-Chair - Office of the Treasurer  
Lesslie D. Morgan - Vice-Chair - Department of Insurance  
Carol Kraus - Office of the Comptroller  
Stephen D. Kirk - Capital Development Board  
Stephen D. Kirk - Capital Development Board  
Robert Schwarz - Chair - Department of Central Management Services  
Al DiSilvestro - IL Secretary of State  
Nancy J. Hilger - Development of Agriculture

**Guests**

Christina Neely - Department of Children and Family Services  
Jon Gacjala - Department of Children and Family Services

**Members Absent:**

James S. Reid - Office of the Attorney General  
Bradley W. Hammond - Department of Natural Resources  
Kathleen Moreno - Eastern Illinois University

**Minutes:**

The Board reviewed the minutes from the February 13, 2001 meeting. A motion was made by Mr. Schwarz and seconded by Mr. Coons to accept the minutes. All approved the motion.

**Old Business:**

**Proposed FCIAA Revisions**

Mr. Coons, Mr. Kirk and Ms. Kraus discussed meeting to discuss FCIAA revisions. Mr. Coons suggested that they meet after the Springfield Chapter of the IIA's seminar with Audit Managers on Thursday March 15<sup>th</sup> to see what issues the Managers want addressed. Christina Neeley, Department of Children and Family Services will also serve on the committee to add the agencies with Federal funding perspective.

The suggestion was made that in lieu of the Spring retreat, the Board bring all the Audit Managers together to discuss the issues regarding the FCIAA revisions.

On March 15<sup>th</sup> the Springfield Chapter of the IIA will present a discussion of the new FCIAA Revisions and Standards; approximately fifty will be attending. Mr. Kirk gave the Board a document outlining the FCIAA discussion issues and requested comments.

### **Peer Review**

Mr. Hammond's 2001 Peer Review schedule was distributed. Mr. Schwarz will schedule peer reviews in the future.

### **Board Membership Recommendations to Governor**

Mr. Schwarz reported that Governor' Office of Board's & Commissions met in March but did not act on our recommendations. Ms. Moreno will continue to attend meetings while her appointment is pending confirmation.

### **New Business:**

#### **Partnership Illinois**

Discussion was held on Mr. Traver's email outlining Partnership Illinois, a seed grant available campus-wide to promote and expand the University of Illinois' linkages to the State of Illinois and its citizens. The grant maximum is \$15,000 and will be awarded by July 1, 2001 to be used during FY'02, or FY'03. Mr. Traver would like the Board to partner with him for this grant which he would like to use for training purposes to possibly hold a 2-day seminar in the Fall. Mr. Traver wants to have the seminar in Springfield and include the Governor's Office, IIA, SIAAB and State Internal Auditors. Mr. Traver will handle the administration, speakers and topics.

#### **Retreat**

General discussion was held whether the SIAAB should conduct an Internal Auditors Managers retreat if the Partnership Illinois seed grant is approved.

### **Announcements:**

- Mr. Schwarz announced that Kristal Berck's audit program on auditing Performance Measures that was developed for her Master Project is being reviewed by UIS. The program has been approved by CMS Director Schwartz for distribution to other agencies Internal Auditors.
- Mr. Schwarz reported that the PSA posting for Option 8C is restricted to CIA, CPA; nurses should not have been included.
- Mr. Schwarz reported that the Starved Rock and Eagle Creek retreats resulted in a surplus of \$203.54 to the Springfield chapter of the IIA.

**Next Meeting:**

The next meeting will be April 10, 2001, at 9:30 A.M. at the Capital City Center, 130 W. Mason, Springfield, Illinois, in Room 103.

**Adjournment:**

A motion to adjourn was made by Mr. Coons and seconded by Ms. Hilger. All were in favor. The meeting was adjourned at 10:55 A.M.