

**September 12, 2000**

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The regular monthly meeting of the State Internal Audit Advisory Board was held on September 12, 2000, at the Capital City Center, Springfield, Illinois. The meeting was called to order by Chair Robert Schwarz at 9:30 A.M.

**Members Present:**

Robert Schwarz - Chair - Department of Central Management Services  
Barbara Ringler - Vice-Chair - Office of the Treasurer  
Carole Kraus - Office of the Comptroller  
Bradley W. Hammond - Department of Natural Resources  
James S. Reid - Office of the Attorney General  
C. William (Bill) Coons - Department of Professional Regulation  
Nancy J. Hilger - Department of Agriculture  
Lesslie D. Morgan - Department of Insurance  
Stephen D. Kirk - Capital Development Board

**Members Absent:**

Richard O. Traver - University of Illinois  
Al DiSilvestro - IL Secretary of State

**Minutes:**

The Board reviewed the minutes from the August 8, 2000 meeting. A motion was made by Mr. Hammond to accept the minutes. Mr. Coons seconded this motion. All were in favor. None opposed.

**Old Business:**

**Statewide Internal Audit Managers Meeting**

The dates of October 5 (Thursday) and October 6 (Friday) are confirmed for the next Audit managers Conference to be held at the Eagle Creek Resort & Conference Center at Lake Shelbyville in Findlay, Illinois.

- The first day of the conference, October 5, 2000 (Thursday), will be reserved for AuditWatch's presentation sponsored by Mr. Traver of the University of Illinois. Mr. Traver's staff will attend.
- The second day of the conference October 6, 2000 (Friday) will be presentations sponsored by SIAAB.
- A dinner speaker was discussed; Chair again asked for suggestions to be forwarded to him.

- Discussion on issues for the Friday meeting focused on revisions to FCIAA.

### **Status of Board Appointments**

Chair Schwarz reported that the Governor's Office made appointments to the SIABB. Reappointed were: Mr. Hammond, Ms. Hilger and Mr. Coons. New appointments were: Ms. Morgan and Mr. Kirk. Two appointments expire February 1, 2001: Mr. Traver and Ms. Morgan.

### **Proposed FCIAA Revisions**

Mr. Hammond discussed results of a meeting with Mr. Schwarz and the Office of the Auditor General's Mr. Tom Loobey and Mr. Bruce Bullard. Primary topic was changes to FCIAA. Mr. Hammond motioned a subcommittee review act for potential changes and report results at October 6, 2000 Internal Audit Managers' Conference. Ms. Hilger seconded the motion. All voted in favor. Mr. Coons, Mr. Kirk, and Ms. Kraus were appointed to committee.

### **New Business:**

#### **Peer Review**

Mr. Hammond still needs more volunteers and specified more than one person should be on-site to conduct Peer Review. Mr. Hammond still needs people for the Chicago area.

Mr. Traver is planning to use Peer Review as training for senior staff in 2001. At that time he will be volunteering approximately ten people.

Chair Schwarz has forwarded workpapers from Student Assistance Committee Peer Review to Report Acceptance Committee Barbara Ringler.

### **Announcements:**

None

### **Next Meeting:**

The next meeting will be October 10, 2000, at 9:30 A.M. at the Capital City Center, 130 W. Mason, Springfield, Illinois, in Room 103.

### **Adjournment:**

A motion to adjourn was made by Ms. Kraus and seconded by Mr. Hammond. All were in favor. None were opposed. The meeting was adjourned at 10:30 A.M.