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**STATE OF
ILLINOIS**

INTERNAL AUDIT ADVISORY BOARD

WEB ADDRESS: [HTTP://SIAAB.AUDITS.UILLINOIS.EDU](http://SIAAB.AUDITS.UILLINOIS.EDU)

Location

Capital City Center 130 West Mason Video Conference Room 104 Springfield, Illinois 62702	James R. Thompson Center 100 West Randolph Video Conference Room 9-036 Chicago, Illinois 60601
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AGENDA

November 12, 2013 – 1:00 P.M.

- **Call to Order**
- **Roll Call**
- **Minutes***
 - Approve Minutes from October 8, 2013
 - Approve Minutes from Fall Conference, October 29-30, 2013
- **Reports/Updates***
 - CPE Coordinator
 - FOIA Officer
 - Guidance Coordinator
 - Quality Assurance Reviews
- **New Business***
 - Proposed Revision to Bylaws
 - Revisions to Description of the Internal Audit Advisory Board Webpage
- **Old Business***
 - Fall Conference Review
 - SIAAB Resource Page Update
 - Records Retention Project
- **Announcements**
 - Next Regular Meeting – **December 10, 2013, 1:00 p.m.**

*Action May Be Taken by the Board via Motion/Vote Process