

**CHAIR**

Lesslie Morgan, CPA, CIA, CISA, CGFM  
Office of the Attorney General  
(217) 524-4094  
E-mail: ldmorgan@atg.state.il.us  
Member Ex-Officio

**VICE-CHAIR**

Stephen Kirk, CIA, CGAP  
Illinois Department of Transportation  
(217) 782-4843  
E-mail: stephen.kirk@illinois.gov  
Term Expires 2/1/2012

**MEMBERS**

Nancy Bowyer  
Office of the Secretary of State  
(312) 814-5359  
E-mail: nbowyer@ilsos.net  
Member Ex-Officio

Barbara Ringler, CPA  
Office of the Treasurer  
(217) 524-7872  
E-mail: bringler@treasurer.state.il.us  
Member Ex-Officio

Spenser Staton  
Illinois Department of Central  
Management Services  
(312) 814-5244  
E-mail: spenser.staton@illinois.gov  
Member Ex-Officio

Tracy R. Allen, CPA  
Office of the Controller  
(217) 785-1108  
Email: llenTK@mail.ioc.state.il.us  
Member Ex-Officio

Jane Cullen  
Illinois Department on Aging  
(217) 558-0171  
E-mail: jane.cullen@illinois.gov  
Term Expires 2/1/2011

Marcus A. Dodd, CFE, CPA  
Illinois Department of Employment  
Security  
(312) 793-9637  
E-mail: marcus.dodd@illinois.gov  
Term Expires 2/1/2013

Douglas Hathhorn  
Illinois Department of Revenue  
(217) 785-6515  
E-mail:  
douglas.hathhorn@illinois.gov  
Term Expires 2/1/2012

Lisa Labonte  
Illinois Department of Natural  
Resources  
(217) 782-4376  
E-mail: lisa.labonte@illinois.gov  
Term Expires 2/1/2012

Julie Zemaitis, CPA  
University of Illinois  
(217) 333-0903  
E-mail: jzemaiti@ullinois.edu  
Term Expires 2/1/2013

**STATE OF ILLINOIS**  
**INTERNAL AUDIT ADVISORY BOARD**

**WEB ADDRESS: [HTTP://SIAAB.AUDITS.UILLINOIS.EDU](http://SIAAB.AUDITS.UILLINOIS.EDU)**

**Location**

Capital City Center 130 West Mason Video Conference Room 104 Springfield, Illinois 62702	James R. Thompson Center 100 West Randolph Video Conference Room 9035 Chicago, Illinois 60601
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**AGENDA**

**May 23, 2011 – 1:00 P.M.**

- **Call to Order**
- **Roll Call**
- **Minutes\***
  - Approve Minutes for April 13, 2011, Meeting
- **Reports/Updates**
  - CPE Coordinator
  - FOIA Officer
  - Guidance Coordinator
  - Proposed Revisions to Open Meetings Act
- **Old Business\***
  - SIAAB Records Retention Policy
  - SIAAB’s Annual Training Conference
  - Quality Assurance Training Course - 2011 Standards/CPE
  - Quality Assurance Report Template – 2011 Standards
  - Quality Assurance Reviews
- **New Business\***
  - Discussion on Implementing PA96-1473 Public Comments
  - Other New Business
- **Announcements**
  - Next Regular Meeting – June 15, 2011, 1:00 p.m.

\*Action May Be Taken by the Board via Motion/Vote Process