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STATE OF ILLINOIS
INTERNAL AUDIT ADVISORY BOARD

WEB ADDRESS: [HTTP://SIAAB.AUDITS.UILLINOIS.EDU](http://SIAAB.AUDITS.UILLINOIS.EDU)

Location

Capital City Center 130 West Mason Video Conference Room 104 Springfield, Illinois 62702	James R. Thompson Center 100 West Randolph Video Conference Room 9035 Chicago, Illinois 60601
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AGENDA

April 13, 2011 – 1:00 P.M.

- **Call to Order**
- **Roll Call**
- **Minutes**
 - Approve Minutes for March 9, 2011, Meeting
- **Reports/Updates**
 - CPE Coordinator
 - FOIA Officer
 - Quality Assurance Coordinator / Assistant Quality Assurance Coordinator – Special Assistant Coordinator
- **Old Business**
 - SIAAB Records Retention Policy
 - Quality Assurance Review Online Training Course
 - Proposed Revisions to Open Meetings Act
 - Guidance Coordinator
 - SIAAB’s Annual Training Conference
- **New Business**
 - Quality Assurance Report Template – 2011 Standards
 - Other New Business
- **Announcements**
 - Next Regular Meeting – May 23, 2011, 1:00 p.m.